

DEGREE SEEKING STUDENT - GRADUATE ADMISSION

A P P L I C A T I O N F O R M

I am applying for the

MA 1

MA 2

Please note:

- All information will remain confidential.
- We have requested information in a format that corresponds to the diversity situations. If certain addresses and telephone numbers requested are the same, just indicate "same as above".

CANDIDATE'S INFORMATION

Male Female

Last/Family name: _____

First name: _____

Date of Birth: _____ Place of Birth : _____
Day Month Year

Nationality - citizenship: 1) _____ 2) _____

Mother tongue: _____

Language Proficiency (1) English: _____ French: _____ Others: _____

(1) A: Fluent B: Good working knowledge C: Simple conversational level D: Some understanding

• Permanent address : _____

City and Postal/Zip Code _____ Country _____

Home Phone _____ Cell Phone _____

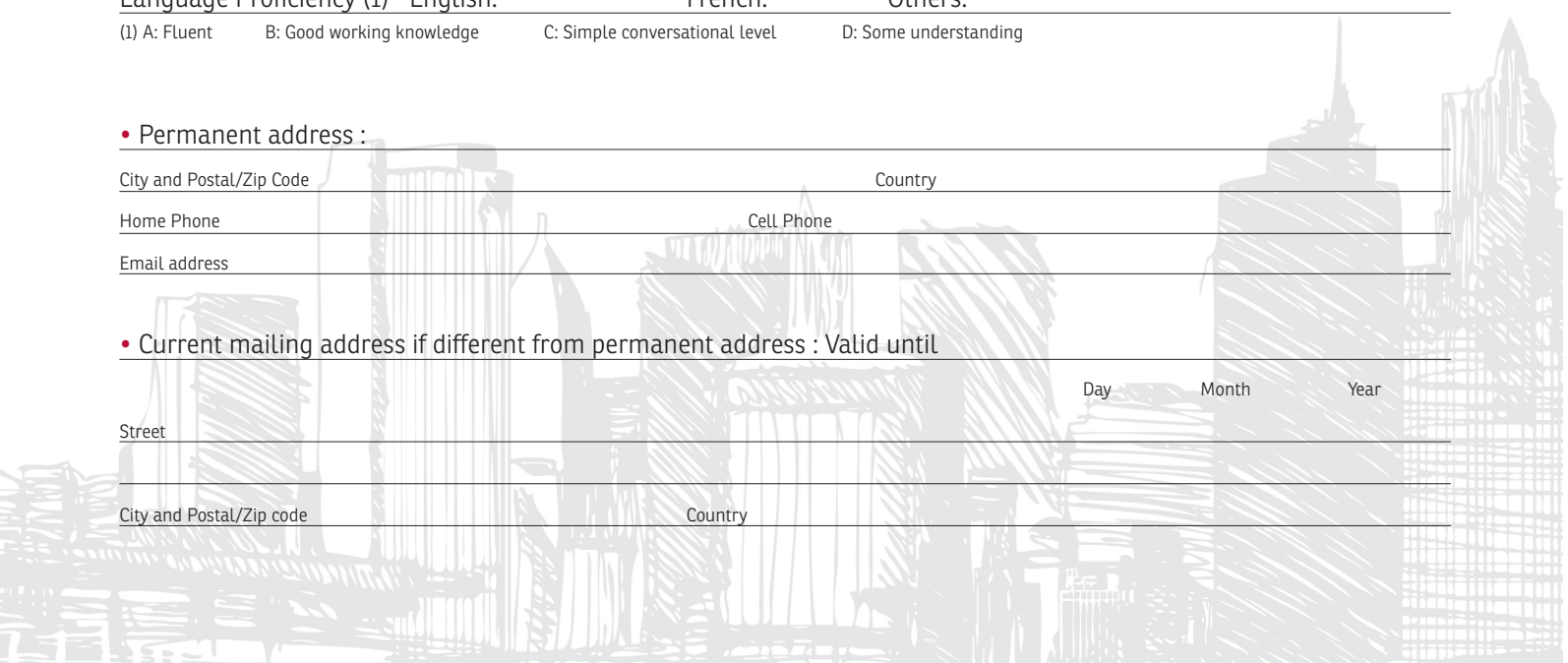
Email address _____

• Current mailing address if different from permanent address : Valid until _____

Day _____ Month _____ Year _____

Street _____

City and Postal/Zip code _____ Country _____



EDUCATION

- List all Post-Secondary Schools (Universities, Business School, etc...) you have attended

Name	Location	Dates	Degree awarded

- If you have taken any language proficiency exams please indicate below:

PERSONAL PROFILE

- Describe any professional experience you may have

Employer	Position	From	to

- Who will be supplying your reference reports?

Name	Title	Company

- I certify that the above information is correct. The school reserves the right to cancel the registration in the case of any misrepresentation of the academic results and/or your English language level.

Signature

Date

KEEP THIS PART



THE AMERICAN
BUSINESS SCHOOL

PARIS

A P P L I C A T I O N C H E C K L I S T

- Completed Application Form
- 2 photographs of identity
- Photocopy of passport or identity card
- Certified copies of all university transcripts
- Certified copies of post-secondary degrees
- Statement of Professional Plans and Goals: please type this statement on a separate sheet of paper. Include an explanation of how you think the MA in International Business Development offered by the American Business School will help you achieve your career goals.
- 2 reference letters - one from a teacher, one from an employer
- TOEFL score for non-native English speakers who have not studied in English
- Example of a report which has been submitted for grading
- The non-refundable application fee paid by check made out to IGS (Institut de Gestion Sociale) or online: www.absparis.org

Join our Graduate Program

Entry into MA2

- Candidates holding a 4-year business degree with at least 120 American credits or 240 ECTS credits qualify for direct entry into MA2.
- Candidates holding a European 3-year business degree may qualify for entry into MA2 if all the foundation business courses have been covered.
- Candidates who have a 3-year degree and who have several years of professional experience can be considered for entry into MA2 if the foundation courses can be validated through the VAE* procedure. ("Valorisation des Acquis de l'Experience" according to French legislation)

Entry into MA1

- Holders of a non-business degree validating at least 3 years of study qualify for entry into the two-year sequence MA1 to MA2.

HOW TO APPLY

- submit a formal, fully-completed Application for Admission
- Admission interview
- Interviews for candidates applying from outside of France can be conducted by telephone.
- Candidates applying in France and who have not validated their English language proficiency through a test such as the TOEFL, may take a test at the school as part of their admission process.

APPLICATION DEADLINES

MA 1: May 31st

MA 2: July 31st

Should you require any additional information, please do not hesitate to contact us:

Admission Committee

Tel: + 33 (0)1 40 03 15 04

Fax: + 33(0) 1 40 03 15 05

Email: absparis@groupe-igs.fr

Please send your application to

American Business School
Graduate Admissions committee
12 rue Alexandre Parodi
75010 PARIS - FRANCE

ACADEMIC CALENDAR

MA 1

FALL 2011

September 7-8: Registration sessions
September 9: General meeting
September 12: Beginning of classes
November 1 & 11: Public Holidays
December 16: End of fall semester

SPRING 2012

January 26-27: Registration sessions
January 27: General meeting
January 30: Beginning of classes
March 17-25: Spring break
April 9: Public holidays
May 16: End of semester

MA 2

FALL/WINTER 2011-2012

October 17: Beginning of classes
Dec 17- Jan 3: Winter break
February 10: End of Fall/Winter semester

SPRING 2012

February 13: beginning of classes
March 17-25: Spring break
April 9: Public Holidays
May 31: End of semester



IGS INTERNATIONAL

www.absparis.org

The American Business School Paris – IGS International 12 rue Alexandre Parodi – 75010 PARIS, France

ÉTABLISSEMENT D'ENSEIGNEMENT SUPÉRIEUR TECHNIQUE PRIVÉ